

HURRICANE XXX IMPACT DAMAGE ASSESSMENT FORM

It is essential that we quickly gauge the initial impact of Hurricane [Enter Hurricane Name] on the hospitality industry. This will best position us to respond to media and travel partner inquiries as well as to assess the industry's readiness to return to business. Please take a moment to complete this form and respond via email or fax to:

Email: [enter email address]

Fax: [enter fax number]

Tel: [enter contact number]

Satellite #: [enter satellite #, if available]

Contact: [enter main contact]

1. **HOTEL/BUSINESS NAME & ISLAND:** _____
2. **# of Rooms:** _____ **# Rooms Occupied w/Guests during Storm:** _____
3. **Damage Assessment (rate on a scale of 1, 2, 3 – 1 being minimal; 3; extensive). Briefly describe any major damage to structure and surrounding property:**

4. **Overview of Island (roads, electric, telephone, airport, services):**

5. **Personal Injuries (please indicate if any, and severity):**

6. **Anticipated Date to Open:** _____
7. **Anticipated Date to Full Normal Operations (normal room capacity):**

8. **Is there any other storm-related matter impacting or potentially impacting the industry which we should be aware of:**

Name: _____ **Tel:** _____ **Fax:** _____

Alternative Tel: _____ **Email:** _____