



SCHOLARSHIP APPLICATION

Guidelines:

- Make sure you complete this application fully, with all the information requested.
- Please type or print clearly.
- Do not submit original certificates or awards.
- Include a current photo of yourself.
- Submit three (3) references / recommendations.
- Make sure you give FULL contact details including an email address. Application forms without proper and full contact details will be discounted.
- An incomplete application will not be considered.

Please indicate with a tick (✓) in the box below, which type of scholarship you wish to apply for.

<p>1</p> <input type="checkbox"/>	<p><i>Academic Scholarship</i></p> <p>In hotel and restaurant management or culinary arts.</p> <p>Please tick the appropriate box for full or part time study.</p> <p><input type="checkbox"/> Full time study</p> <p><input type="checkbox"/> Part-time study</p>
<p>2</p> <input type="checkbox"/>	<p><i>Scholarship for Professional Development</i></p> <p>For industry employees and industry trainers.</p> <p>Available only to employees of CHA member hotels with a minimum of 2 years' working experience. Programs/courses must be hotel/hospitality specific.</p> <p><input type="checkbox"/> (a) Industry employees</p> <p><input type="checkbox"/> (b) Co-funded scholarships for Hospitality Management</p>
<p>3</p> <input type="checkbox"/>	<p><i>Grants to Teachers</i></p> <p>For teachers in hotel/hospitality Industry.</p> <p>Available only to employees of hospitality schools with a minimum of 2 years' full-time teaching experience. Confirmation of employment must be included in this application.</p> <p><input type="checkbox"/> Further education grants</p> <p><input type="checkbox"/> Industry work experience</p>

Name of applicant _____ complete on each page.

Please continue on reverse side of this sheet or attach an additional page if required.



Scholarship Application



CARIBBEAN
HOTEL
ASSOCIATION

1. Academic Scholarship. (If applicable) I am employed by:

Name of employer: _____

Country: _____

2. Scholarship for Professional Development. I am employed by:

Name of hotel: _____

Country: _____

3. Grants to Teachers; I am employed by:

Name of hospitality school: _____

What is your present job position? _____

Is the course specific to your present job? Yes No

Program/ course/ degree you wish to pursue.

Courses must be hotel/hospitality specific.

Name of institution you wish to attend.

Preference will be given to our Affiliated Institutions, listed on last page of application form.

Have you researched the following?

- Cost / co-funding / student loans etc.
- Dates / availability.
- Agreement from employer to grant leave of absence (if applicable).

Name of applicant _____ *complete on each page.*

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Estimate cost of program/courses: US\$ _____

Amount of sponsorship requested: US\$ _____

Expenses for which you need financial assistance:

Tuition Books Other: _____

Dates of course(s): _____

Duration of course(s): _____

Are you currently enrolled: Yes No

If yes, in what year: _____

If no, have you been **accepted** on the course of your choice? Yes No

Course description and other information relative to course:

Mailing Address	Tel:	Fax:	Email:
Business/School:			
Home			

Name of applicant _____ *complete on each page.*

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Education / Studies

From secondary education, begin with most recent.

Name of school	Dates (from - to)	Courses taken	Level of achievement

Work Experience

Begin with most recent.

Name of employer and country	Dates (from – to)	Job title

Professional memberships / awards or accomplishments - Begin with most recent.

Name of applicant _____ *complete on each page.*

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Financial need

Please provide us with a **brief explanation of your past, present, and future financial circumstances**, with special reference to the benefits of a scholarship.

Scholarship request essay

Please submit a minimum **300-word essay** explaining how the granting of this scholarship will enrich your work experience and enhance your career opportunities.

References

Please supply **three references to support your application**. These must be submitted with this application form. It is desirable to have one reference from your current employer or supervisor; one should be from a hotel guest, which could be in the form of a "thank you" letter; and one from one of your peers.

CERTIFICATION

I hereby acknowledge that the information submitted herein is true, correct, and complete. I also certify that I am in need of financial assistance to continue my professional development. I hereby state that the proceeds of any scholarship received will be used for payment of tuition fees unless otherwise agreed upon. **I have personally completed this application form:**

Applicant's name (print): _____

Signature: _____ Date: _____

Statement of Endorsement

I, the undersigned, completely support and endorse this applicant.

Employer's name: _____

Signed: _____ Date _____

Owner / General Manager

National Hotel Association:

Association's name: _____

Executive's name: _____

Signed: _____ Date _____

For Hospitality Teachers Grants only

Hospitality School Executive: _____

Position: _____

Signed: _____ Date _____

Name of applicant _____ *complete on each page.*



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Please use this as a checklist and include it with your application:

	Application submitted on time. Received at CHA on or prior to March 15, 2007.
	Photo included.
	Type of scholarship and type of course indicated.
	Institution selected is listed.
	Course is hotel specific.
	Course has been researched and details included in application.
	Three (3) references / recommendations submitted.
	Biography statement relative to financial need submitted.
	A written 300-word essay on the benefits of the scholarship.
	Answered all segments of applications.
	Signed the application.
	Endorsed by the National Hotel Association.
	Endorsed by the Executive of the Hospitality College/University.
	Confirmation of employment from Hospitality College/University (for teachers).
	Your name on each sheet in the space provided.

Submission Information:

Application must be received in the Caribbean Hotel Association no later than **March 15, 2007.**

Caribbean Hotel Foundation

Caribbean Hotel Association
1000 Ponce de Leon Ave. 5th Floor
San Juan, PR 00907

For questions or additional information please contact us at:

Tel: 787-725-9139

Fax: 787-725-9108

Email: info@caribbeanhotelfoundation.org

Name of applicant _____ *complete on each page.*

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List of Affiliated Institutions

Barbados Community College, Hospitality Campus
Bethune Cookman College, Daytona, Florida (Business Studies)
Cornell University
Colegio EPI - Hospitality and Tourism Unit, Aruba
Florida International University (FIU), School of Hospitality
Johnson & Wales University, Miami Campus
Johnson & Wales University, Charlotte Campus
L'Ecole Hôtelière de Lausanne - Summer courses in English
Hotel School The Hague, Holland
International School of Tourism & Hospitality Management, San Juan, Puerto Rico
(Universidad del Este)
Miami Dade Community College (Hospitality Related Courses)
Pontificia Universidad Católica Madre y Maestra
Runaway Bay Heart Hotel & Training Institute, Jamaica
Trinidad & Tobago Hospitality Institute
University of St. Maarten

Non Affiliated

(we will consider these Institutions)

Bahamas Hotel Training College
Culinary Institute of America – Hyde Park, New York
H. Lavity Stoutt Community College, Tortola, BVI
New England Culinary Institute
University of Puerto Rico, Hospitality Campus (Carolina)
University of the West Indies Hospitality Campus - Nassau, Cave Hill, Mona and St Augustine.
University of the West Indies (summer courses, as offered)

Links to the websites of the above Hospitality Institutions are available at:

www.caribbeanhotelfoundation.org

Name of applicant _____ *complete on each page.*

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